

To: All Members of the STANDARDS AND  
GENERAL PURPOSES COMMITTEE  
(Other Members for Information)

When calling please ask for:

Leila Manzoor, Democratic Services Officer

**Legal & Democratic Services**

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Calls may be recorded for training or monitoring

Date: 17 November 2023

**Membership of the Standards and General Purposes Committee**

Cllr Andy MacLeod (Chair)  
Cllr John Robini (Vice Chair)  
Cllr Janet Crowe  
Cllr Michael Goodridge

Cllr Gemma Long  
Cllr Peter Nicholson  
Cllr John Ward

**Town/Parish Representatives**

Cllr Heagin (Co-Optee)

Cllr Joan Holdroyd (Co-Optee)

Dear Member

A meeting of the STANDARDS AND GENERAL PURPOSES COMMITTEE will be held as follows:

DATE: WEDNESDAY, 29 NOVEMBER 2023

TIME: 6.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the meeting is set out below.

Yours sincerely

**Susan Sale,**  
**Executive Head of Legal & Democratic Services & Monitoring Officer**

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### **NOTE FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

### **AGENDA**

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **MINUTES** (Pages 5 - 12)

To confirm the Minutes of the meeting which took place on 2<sup>nd</sup> October 2023 (to be laid on the table 30 minutes before the meeting commences).

3. **DISCLOSURES OF INTERESTS**

To receive from Members, declarations of interests in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from Members of the public in accordance with Procedure Rule 10.

The deadline for receipt of questions is Wednesday 22<sup>nd</sup> November 2023 at 5pm.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any written questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is Wednesday 22<sup>nd</sup> November 2023 at 5pm.

### **MONITORING OFFICER MATTERS**

## **CONSTITUTIONAL MATTERS**

### **GENERAL PURPOSES**

#### 6. **POLLING DISTRICT AND POLLING PLACES REVIEW 2023** (Pages 13 - 46)

The Council is required to conduct a compulsory polling district and polling place review every five years and the next review period is between 1 October 2023 and 31 January 2025.

A review has been conducted and the consultation period ran between 2 October and 14 November 2023. The representations received during the consultation period have been considered by Officers and there are proposals to change to three polling places: in the Holloway, Farncombe and North West 2 polling districts. There are no proposed changes to the polling districts throughout Waverley.

#### **Recommendation to the Standards and General Purposes Committee**

The Committee is asked to recommend:

- (a) the polling place for Farnham North West 2 as either (a) Folly Hill Infant School or (b) Hale Village Institute Hall; and upon doing so
- (b) that Full Council approves the proposed polling districts and polling places as set out in appendix 1 to this report, including the polling place for Farnham North West 2.

#### 7. **TEMPORARY DESIGNATION OF POLLING PLACES IN CRANLEIGH EAST AND GODALMING BINSCOMBE & CHARTERHOUSE** (Pages 47 - 56)

#### **Recommendation**

The Committee is asked to recommend that Full Council approves a temporary designation of polling places until the usual venues are available for:

- (a) Cranleigh East 1 – St Nicolas Church Rooms
- (b) Godalming Binscombe – Waverley Family Centre
- (c) Godalming Charterhouse – St John the Evangelist Church

#### 8. **EXCLUSION OF PRESS AND PUBLIC**

To consider, if necessary, the following recommendation on the motion of the Chairman:

#### **Recommendation**

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the Committee agrees:

- (1) that the public be excluded from the meeting during consideration of the following matter on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of

the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in Paragraph 1 & 3 of the revised Part 1 of Schedule 12A to the Local Government Act 1972; and

(2) that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**For further information or assistance, please telephone  
Leila Manzoor, Democratic Services Officer, on 01483 523224 or by  
email at [leila.manzoor@waverley.gov.uk](mailto:leila.manzoor@waverley.gov.uk)**